

18<sup>th</sup> September 2013

Dear Parent/Guardian,

As you will be aware, the Loughborough Children's Choir will be taking part in the Diocesan RSCM festival at St Mary's Church, Hinckley on Sunday 29<sup>th</sup> September. Since this is an official LCC event and is not based at our usual venue, we are required to provide you with certain information and ask for your written consent to take your child(ren) to this event. Please could you fill in the slip below and return it to us by Wednesday next week.

The RSCM festival is an exciting event with individuals and choirs of all ages from across the Leicester Diocese coming together for an evensong presided over by the Bishop. Parents and carers are most welcome to attend the evensong. This starts at 5pm and should be finished by 6:30pm. There is a rehearsal beforehand for those taking part which starts at 2pm. We would like the children to be at St Mary's by 1:45pm so they are ready to start on time. The rehearsal will finish sometime between 3:30 and 4pm, after which there will be drinks and biscuits available. We recommend that your child(ren) bring a drink (not fizzy nor full of sugar please!!) and a snack as a supplement for the break.

Once we are in St Mary's Church, the children will be under the care of the LCC leaders. We will therefore need to manage the children as you would expect for a school trip. Therefore no child will be allowed to wander out of our sight or out of the building. They will also need to go to the toilet in groups and under the supervision of the leaders. Should your child(ren) need any medication during the festival, this must be handed to one of the leaders, clearly labelled with the child's name on it.

Unfortunately we will not be taking a bus to Hinckley. The cost turned out to be much more than we had envisaged. This means we are relying on you to take your own children to the venue. If you are not able to do this, please indicate below and we will try to put you in touch with someone else who has space, so you can make your own arrangements together.

Parking for the event is very near St Mary's. There are two pay and display car parks next to the church (although you shouldn't have to pay on the Sunday—please check!). One car park is on Station Road. The church is up some steps from this car park. The other car park is at the top of Church Walk. The church is a very short walk from there on a quiet road.

For your information, the contact details you will need for the day are as follows:

Emma Trounson: \*\*\*\*\*

Malcolm Pullan: \*\*\*\*\*

Please be aware, though, that our mobile phones will be turned off during the evensong itself and probably the rehearsal as well. If you need to contact someone urgently during these times, please phone the rector, Rachel Ross, on \*\*\*\*\* or \*\*\*\*\*.

Yours sincerely,  
Emma Trounson and Malcolm Pullan

**LCC trip to St Mary's Church, Hinckley—REPLY SLIP**

Child's name(s) .....

.....

I, ..... (Parent/Carer) give permission for the above child(ren) to attend the RSCM festival at **St Mary's Church, Hinckley** on **Sunday 29<sup>th</sup> September 2013**.

I will/will not be able to take my child(ren) to Hinckley and bring them home again.

Two contact phone numbers for the duration of the festival.

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Signed ..... (Parent/Carer)                      Date .....

*Please complete and return to Emma or Malcolm by Wednesday 25<sup>th</sup> September—thank you.*